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Governance

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The Chair and Members of Appeals and Regulatory Committee

Please ask for

Shirley Bates

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4 December 2013

Dear Councillor,

Please attend a meeting of the APPEALS AND REGULATORY COMMITTEE to be held on WEDNESDAY, 11 DECEMBER 2013 at 10.00 am in Committee Room 1 Town Hall Chesterfield, the agenda for which is set out below.

AGENDA

Part 1(Public Information)

1. Declarations of Members' and Officers' Interests relating to items on the agenda
2. Apologies for Absence
3. Review of Licence and Registration Fees 2014/15 (A000) (Pages 1 - 12)
4. Programme of Street Collections 2014 (A250) (Pages 13 - 30)

Yours sincerely,

Head of Governance

Chief Executive
Huw Bowen



REVIEW OF LICENCE AND REGISTRATION FEES 2014/15 (A000)

MEETING: APPEALS AND REGULATORY COMMITTEE

DATE: 11 DECEMBER 2013

REPORT BY: LICENSING MANAGER

WARDS: ALL

COMMUNITY FORUMS: ALL

1.0 **PURPOSE OF REPORT**

1.1 To seek approval for revised licence and registration fees for 2014/15.

2.0 **BACKGROUND**

2.1 In accordance with the Council's financial regulations it is necessary for all fees to be annually reviewed.

2.2 The services relate to the regulation, control and administration of the following areas:

- Animal welfare at premises providing accommodation for breeding or the sale of animals;
- Businesses carrying out skin or body piercing, electrolysis, tattooing or acupuncture. Businesses who offer skin piercing services are required to be registered with the Council but this is a one-off payment;
- Private Hire and Hackney Carriage fees;
- Miscellaneous licensing fees.

2.3 Fees for the Licensing Act 2003 are set nationally and cannot be altered by the Council.

2.4 Members are reminded that these are statutory services and as such are not subject to market forces. The Council has discretion about the setting of fees.

3.0 **SCOPE**

3.1 A summary of proposed fees is provided at Appendix A, which sets out the fees and charges that were agreed for 2013/14 and the proposed increases for 2014/15. The figures have been rounded up or down to assist with cash handling.

3.2 Paragraph 5 of this report outlines the financial implications for the council. In light of those implications above inflation increases of 5% or 7% are sought for all fees and charges. Such increases are necessary as the licensing service currently runs at a net cost to the council of £40,010.

4.0 **EXCEPTIONAL ITEMS**

4.1 A second Unmet Demand Survey for hackney carriages commenced in September 2013 and a report will be presented to the Appeals and Regulatory Committee in January 2014. A provisional charge has been included for the cost of a third survey which would be added to the hackney carriage vehicle licence fee as it's cost must be recovered from the licence holder and not the general fund. Imposition of this charge will, however, depend on any decisions made by the Appeals and Regulatory Committee.

4.2 Fees and charges in respect of the Scrap Metal Dealers Act 2013 are not included in this report as the new fee structure has only just been approved by the Council.

4.3 The consumable licensing items are subject to price changes by our supplier. Appendix A shows the current costs recharged on the current stock but prices will be adjusted when suppliers alter the costs to us.

4.4 Appendix B shows the comparison of fees within Derbyshire for this year but does not indicate what increase, if any, those authorities are proposing.

5.0 **FINANCIAL IMPLICATIONS**

- 5.1 The Council is heavily dependent on central government grants to support its budget. Since 2010 these grants have continued to be cut as part of the Government's austerity measures. All the indications are that the funding reductions are likely to continue for the foreseeable future. At the same time the Council has faced significant pressure on its other major income sources. The Government has continued to exercise tight control on council tax increases and for a number of years has offered short term grants as an incentive for authorities to freeze their council taxes. Also, throughout the economic downturn the Council has found its income from charging for services has been under pressure.
- 5.2 The latest medium term budget forecasts show significant and increasing deficits in future years (2013/14 - £550K, 2014/15 - £1.6m, 2015/16 - £2.4m). The Council is, therefore, faced with having to develop some radical plans for reducing its expenditure. This will include cutting back on low priority services, improving the efficiency of high priority services and generating more income from fees and charges.
- 5.3 In order to make an impact of this net cost above inflation increases in fees and charges are suggested.

6.0 **RECOMMENDATION**

- 6.1 That members determine what increase to impose on fees and charges as shown in Appendix A to this report.

For further information on this report contact Trevor Durham, Licensing Manager, on (34)5203.

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APPENDIX A

Licence Type	Fees 2013	5%	7%	Rounded fee for 5%	Rounded fee for 7%	No of licenses	Current income	with 5% increase	with 7% increase	Notes
Horse Riding Establishment (PLUS Vets Fee)	116	121.80	130.33	122	130	2	232	240	260	
Animal Boarding	268	281.40	301.10	281	301	8	2,144	2,240	2,400	
Animal home boarding	134	140.70	150.55	141	151					
Pet Shop	206	216.30	231.44	216	231	8	1,648	1,680	1,840	
Dangerous Wild Animals (PLUS Vets Fee)	113	118.65	126.96	119	127	0	0	0	0	
Breeding of Dogs	266	279.30	298.85	279	299	0	0	0	0	
Zoo licence	530	556.50	595.46	557	595	0	0	0	0	
Acupuncture, Tattooing, Earpiercing and electrolysis premises	48	50.40	53.93	50	54	2	96	100	110	These registrations are non renewable the figures are estimated new applications based on previous histories

Acupuncture, Tattooing, Earpiercing and electrolysis per person	69	72.45	77.52	72	78	9	621	630	720	These registrations are non renewable the figures are estimated new applications based on previous histories
Pleasure Boat	48	50.40	53.93	50	54	3	144	150	165	
Pleasure Boat Navigator	8	8.40	8.99	8	9	1	8	8	10	4 year licence
Hackney Carriage and Private Hire Fees										
Service		5%	7%	Rounded fee for 5%	Rounded fee for 7%					
CRB disclosure	22	23.10	23.54	23	24		0			
DRIVER							0			
Application	72	75.60	77.04	76	77		0			
Renewal	72	75.60	77.04	76	77	530	38,160	40,280	40,810	
Written test	41	43.05	43.87	43	44					
Driven test	41	43.05	43.87	43	44		0			
badge holder	4	4.20	4.28	4	4		0			At cost from supplier
Replacement badge	4	4.20	4.28	4	4		0			At cost from supplier
Lanyard	1	1.05	1.07	1	1		0			At cost from supplier

Badge holder - dashboard	1	1.05	1.07	1	1					
VEHICLE							0			
New application - Private Hire	129	135.45	138.03	136	138		0			
New Application - Hackney Carriage	129	135.45	138.03	136	138		0			No new applications anticipated
Survey fee		10.00	10.00	10	10	0	0	0		bi-annual, paid on application and renewal.
Renewal Private Hire	88	92.40	94.16	92	94	373	65,648	68,632	70,124	
Hackney Renewal	88	92.40	94.16	92	94	158	27808	29072	29704	
Total							131,616	137,984	140,638	Estimated income
Front plate	9						0			At cost from supplier
Rear plate	11						0			At cost from supplier
Transfer	11	11.33	11.77	11	12		0			
Change of details	11	11.33	11.77	11	12		0			Average from prev years
duplicates	11	11.00	11.77	11	12		0			Average from prev years
OTHER							0			
Flexi plate front	3						0			At cost from supplier

Limousine test	25									Not CBC income
Taxi totals		0				136,413	143,015	145,786		

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Authority	Pet Shop	Horse Riding Est.	Animal Boarding	Dog Breeding	Dangerous Wild Animals	Skin Piercing	Hackney drivers Licence	Hackney Vehicle Licence	Private Hire Vehicle Licence
Amber Valley	£90	£90 + vet cost	£90	£90	£220	£28 per person £90 per premises Both one off payments	£75 yearly	£298 (renewal) – 1 year £399 (new) – 1 year	£257 (renewal) – 1 year £399 (new) – 1 year
Bolsover	£69	£84	£69	£84	£84 + vet cost	£23.50 - person £37 – premises	£55 Yearly	£160 per year £136 if CO ² below 1.50	£160 per year £136 if CO ² below 1.50
Chesterfield (Proposed fees for 5 or 7% increases)	£216 / £231 + vet	£122 / £130 + vet	£281 / £301	£279 / £299	£119 / £127	£50/£54 per person; £72/£78 per premises	£76 / £77 Yearly	£228 / £232 new £184 / £188 from bi-annual tests	
Derby City	£327 + vet	£608 + vet	£327	£484 – up to 10 £627 more than 10	£665	£204 per person £109 per premises	£145 Yearly	£132 new £107 renewal 12 monthly	£107 new £107 renewal 12 monthly
Derbyshire Dales	£86.10 + £14.15 (Admin)	£106.10 +£14.15 (Admin)	£86.10 +£14.15 (Admin)	£86.10 +£14.15 (Admin)	£117.35 + £14.15 (Admin)	£62.80	12 months £55 DVLA - £10 CRB - £44 + £4 (Admin)	£275 includes annual & 6 monthly inspection	£275 includes annual & 6 monthly inspection
Erewash	£118.50	£118.50	£118.50	£118.50	£118.50 every 2 years	£118.50	£75 new £65 renewal	£325 includes annual & 6 monthly inspection	£325 includes annual & 6 monthly inspection
High Peak	£90 + vet	£100 – 1-10 animals £120 11-20 £152 – 11+ £150 – 21+	£100 – 1-10 animals £152 – 11+	£107 (1-4 dogs) £209 (5+ dogs)	£241.50 + vet	£75 per person £120 per premises	£70 - 1 Year £115 – 3 Years	£77 every 6 months	£77 every 6 months
North East	£95	£140	£95 + vet	£110 + vet	£130	£75 person £75 premises	£60 Year £6.00 DVLA check £120 – 2 Years	£120 new [6 months] £100 renewal [6 months]	£120 new [6 months] £100 renewal [6 months]

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FOR PUBLICATION

AGENDA ITEM

PROGRAMME OF STREET COLLECTIONS 2014

MEETING: APPEALS AND REGULATORY COMMITTEE

DATE: 11th December 2013

REPORT BY: HEAD OF ENVIRONMENT

WARD: ALL

COMMUNITY: ALL

FORUM:

FOR PUBLICATION

1.0 **PURPOSE OF REPORT**

1.1 To determine the programme of Street Collections for 2014.

2.0 **BACKGROUND**

2.1 Environment Services – Licensing has received a number of applications for permission to collect within the Borough of Chesterfield on various dates in 2014. A provisional programme of collections is attached at Appendix A.

2.2 Details of collections held by the applicants in previous years are shown at Appendix B.

2.3 A Brief summary of the nature of each charity is attached at Appendix C.

3.0 **RECOMMENDATION**

3.1 That the programme of Street Collections for 2014 be determined.

DARRAN WEST
HEAD OF ENVIRONMENT

November, 2013

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STREET COLLECTIONS – 2014

APPENDIX A

<u>DATE</u>	<u>CHARITY</u>	<u>RETURNED</u>
January		
Wed 1 Thur 2 Fri 3		
Sat 4		
Sun 5 Mon 6 Tues 7 Wed 8 Thur 9 Fri 10		
Sat 11		
Sun 12 Mon 13 Tues 14 Wed 15 Thur 16 Fri 17		
Sat 18		
Sun 19 Mon 20 Tues 21 Wed 22 Thur 23 Fri 24		
Sat 25	Phoenix Children’s Foundation	
Sun 26 Mon 27 Tue 28 Wed 29 Thur 30 Fri 31		

<u>DATE</u>	<u>CHARITY</u>	<u>RETURNED</u>
February		
Sat 1		
Sun 2 Mon 3 Tues 4 Wed 5 Thur 6 Fri 7		
Sat 8		
Sun 9 Mon 10 Tues 11 Wed 12 Thur 13 Fri 14		
Sat 15		
Sun 16 Mon 17 Tues 18 Wed 19 Thur 20 Fri 21		
Sat 22		
SUN 23 Mon 24 Tues 25 Wed 26 Thur 27 Fri 28		

DATE	CHARITY	RETURNED
March		
Sat 1		
Sun 2 Mon 3 Tues 4 Wed 5 Thur 6 Fri 7		
Sat 8		
Sun 9 Mon 10 Tues 11 Wed 12 Thur 13 Fri 14		
Sat 15		
Sun 16 Mon 17 Tues 18 Wed 19 Thur 20 Fri 21	Phoenix Children's Foundation	
Sat 22	Marie Curie Cancer Care	
Sun 23 Mon 24 Tues 25 Wed 26 Thur 27 Fri 28		
Sat 29		
Sun 30 Mon 31		

<u>DATE</u>	<u>CHARITY</u>	<u>RETURNED</u>
April		
Tues 1 Wed 2 Thur 3 Fri 4		
Sat 5		
Sun 6 Mon 7 Tues 8 Wed 9 Thur 10 Fri 11		
Sat 12		
Sun 13 Mon 14 Tues 15 Wed 16 Thur 17 Fri 18		
Sat 19		
Sun 20 Mon 21 Tues 22 Wed 23 Thur 24 Fri 25		
Sat 26	Chesterfield Dance Teams	
Sun 27 Mon 28 Tues 29 Wed 30		

<u>DATE</u>	<u>CHARITY</u>	<u>RETURNED</u>
May		
Thur 1 Fri 2		
Sat 3	Ashgate Hospice	
Sun 4 Mon 5 Tues 6 Wed 7 Thur 8 Fri 9		
Sat 10		
Sun 11 Mon 12 Tues 13 Wed 14 Thur 15 Fri 16		
Sat 17		
Sun 18 Mon 19 Tues 20 Wed 21 Thur 22 Fri 23	Cancer Research UK – Kenny Owen	
Sat 24		
Sun 25 Mon 26 Tues 27 Wed 28 Thur 29 Fri 30	Christian Education – Chesterfield	
Sat 31		

<u>DATE</u>	<u>CHARITY</u>	<u>RETURNED</u>
June		
Sun 1 Mon 2 Tues 3 Wed 4 Thur 5 Fri 6		
Sat 7	Royal National Lifeboat Institution	
Sun 8 Mon 9 Tues 10 Wed 11 Thur 12 Fri 13		
Sat 14		
Sun 15 Mon 16 Tues 17 Wed 18 Thur 19 Fri 20		
Sat 21		
Sun 22 Mon 23 Tues 24 Wed 25 Thur 26 Fri 27		
Sat 28		
Sun 29 Mon 30		

<u>DATE</u>	<u>CHARITY</u>	<u>RETURNED</u>
July		
Tues 1 Wed 2 Thur 3 Fri 4		
Sat 5		
Sun 6 Mon 7 Tues 8 Wed 9 Thur 10 Fri 11		
Sat 12	Action for Children	
Sun 13 Mon 14 Tues 15 Wed 16 Thur 17 Fri 18		
Sat 19	Dr. Hadwen Trust	
Sun 20 Mon 21 Tues 22 Wed 23 Thur 24 Fri 25	Cancer Research UK – Kenny Owen	
Sat 26		
Sun 27 Mon 28 Tues 29 Wed 30 Thur 31	Cancer Research UK	

<u>DATE</u>	<u>CHARITY</u>	<u>RETURNED</u>
August		
Fri 1		
Sat 2		
Sun 3 Mon 4 Tues 5 Wed 6 Thur 7 Fri 8		
Sat 9		
Sun 10 Mon 11 Tues 12 Wed 13 Thur 14 Fri 15		
Sat 16		
Sun 17 Mon 18 Tues 19 Wed 20 Thur 21 Fri 22		
Sat 23		
Sun 24 Mon 25 Tues 26 Wed 27 Thur 28 Fri 29		
Sat 30	Phoenix Children's Foundation	
Sun 31		

<u>DATE</u>	<u>CHARITY</u>	<u>RETURNED</u>
September		
Mon 1 Tues 2 Wed 3 Thur 4 Fri 5		
Sat 6		
Sun 7 Mon 8 Tues 9 Wed 10 Thur 11 Fri 12		
Sat 13	Leukaemia & Lymphoma Research	
Sun 14 Mon 15 Tues 16 Wed 17 Thur 18 Fri 19		
Sat 20	Royal Air Forces Association	
Sun 21 Mon 22 Tues 23 Wed 24 Thur 25 Fri 26		
Sat 27		
Sun 28 Mon 29 Tues 30		

<u>DATE</u>	<u>CHARITY</u>	<u>RETURNED</u>
October		
Wed 1 Thurs 2 Fri 3		
Sat 4		
Sun 5 Mon 6 Tues 7 Wed 8 Thur 9 Fri 10	Cancer Research UK – Kenny Owen Arthritis Research UK	
Sat 11		
Sun 12 Mon 13 Tues 14 Wed 15 Thur 16 Fri 17		
Sat 18		
Sun 19 Mon 20 Tues 21 Wed 22 Thur 23 Fri 24		
Sat 25		
Sun 26 Mon 27 Tues 28 Wed 29 Thur 30 Fri 31		

<u>DATE</u>	<u>CHARITY</u>	<u>RETURNED</u>
November		
Sat 1	Poppy Appeal))))	
Sun 2 Mon 3 Tues 4 Wed 5 Thur 6 Fri 7	Poppy Appeal) Poppy Appeal) Poppy Appeal) Poppy Appeal) Poppy Appeal) Poppy Appeal)	
Sat 8	Poppy Appeal)	
Sun 9 Mon 10 Tues 11 Wed 12 Thur 13 Fri 14		
Sat 15		
Sun 16 Mon 17 Tues 18 Wed 19 Thur 20 Fri 21		
Sat 22		
Sun 23 Mon 24 Tues 25 Wed 26 Thur 27 Fri 28	Cancer Research UK – Kenny Owen	
Sat 29		
Sun 30		

<u>DATE</u>	<u>CHARITY</u>	<u>RETURNED</u>
December		
Mon 1 Tues 2 Wed 3 Thur 4 Fri 5		
Sat 6		
Sun 7 Mon 8 Tues 9 Wed 10 Thur 11 Fri 12		
Sat 13		
Sun 14 Mon 15 Tues 16 Wed 17 Thur 18 Fri 19		
Sat 20	Phoenix Children's Foundation	
Sun 21 Mon 22 Tues 23 Wed 24 Thur 25 Fri 26		
Sat 27		
Sun 28 Mon 29 Tues 30 Wed 31		

APPENDIX B

CHARITY	2011	2012	2013
Phoenix Children's Foundation	£253.00 (15/01/11) £258.00 (18/04/11) £257.00 (27/06/11) £212.00 (15/08/11)	£297.00 (13/02/12) £297.00 (25/05/12) £162.00 (13/08/12)	£144.00 (24/01/13) (06/05/13)* (14/12/13)
Marie Curie Cancer Care	£332.20 (26/03/11)	£690.44 (31/03/12)	£631.38 (30/03/13)
Chesterfield Dance Teams	£16.40 (30/04/11)	No Collection	(27/04/13) Did not take place
Ashgate Hospice	£455.67 (07/05/11)	£645.73 (05/05/12)	£302.73 (04/05/13)
Cancer Research UK – Kenny Owen	No Collection	£50.26 (07/12/12)	£55.12 (01/03/13) £50.73 (15/06/13) £48.24 (25/10/13)
Christian Education – Chesterfield	£553.29 (30/05/11)	£566.25 (04/06/12)	£562.00 (27/05/13)
Royal National Lifeboat Institution	£1,154.23 (11/06/11)	£1141.90 (09/06/12) £416.59 (22/09/12)	£799.40 (17/06/13)
Action for Children (previously NCH)	£203.16 (09/07/11)	£226.65 (14/07/12)	£140.06 (13/07/13)
Dr. Hadwen Trust	£142.26 (06/08/11)	£247.12 (21/07/12)	£19.25 (20/07/13)
Cancer Research UK	No Collection	£51.82 (19/08/11) £36.40 (23/09/11)	£39.41 (22/06/12) £61.04 (23/03/12) £53.90 (10/08/12)
Leukaemia & Lymphoma Research Fund (previously known as the Leukaemia Research Fund)	£1,121.61 (10/09/11)	£1009.20 (08/09/12)	£1074.05 (21/09/13)
Royal Air Forces Association	(17/09/11) No Return	£900.00 (15/09/12)	(14/09/13) No Return Yet
Arthritis Research UK	£393.03 (08/07/11)	£349.33 (12/10/12)	
The Poppy Appeal The Royal British Legion	£1746.42 (05/11 to 12/11/11)	£3059.58 (03-10/11/12)	

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INFORMATION ON CHARITIES THAT HAVE APPLIED TO COLLECT IN THE BOROUGH OF CHESTERFIELD IN 2014

<u>Date of collection</u>	<u>Charity</u>
25th January, 19th March, 30th August, 20th December, 2014	<u>Phoenix Children's Foundation</u> Established in 2006 to raise monies to provide disabled and severely ill children throughout the UK with vital equipment or therapeutic activities.
22nd March 2014	<u>Marie Curie Cancer Care</u> Help us continue caring for terminally ill patients.
22nd May, 29th July, 9th October, 28th November, 2014	<u>Cancer Research UK</u> To protect and promote the health of the public in particular by research into the nature, causes, diagnosis, prevention, treatment and cure of all forms of cancer including the development of research into practical applications for the prevention, treatment and cure of cancer and to provide information and raise public understanding of such matters
26th April 2014	<u>Chesterfield Dance Teams</u> Chesterfield Garland Dancers and Cock and Magpie Morris often dance together under the title of Chesterfield Dance Teams and the street collection is to raise funds for the dance group.
3rd May 2014	<u>Ashgate Hospice</u> Ashgate Hospice is an independent registered charity that provides specialist palliative (care to relieve pain rather than cure) care to help patients achieve the best quality of life in accordance with their wishes.
26th May, 2014	<u>Christian Education Council – Chesterfield</u> The support of Christian education activities in Chesterfield and District. Procession of Witness
7th June 2014	<u>Royal National Lifeboat Institution</u> Funded by charitable donations, the lifeboat crews and lifeguards of the Royal National Lifeboat Institution have saved lives at sea since 1824.

<p>12th July 2014</p>	<p><u>Action For Children (previously called NCH)</u></p> <p>Action for Children supports and speaks out for the most vulnerable and neglected children and young people in the UK</p>
<p>19th July 2014</p>	<p><u>Dr. Hadwen Trust</u></p> <p>The Dr Hadwen Trust for Humane Research (DHT) is the UK's leading medical research charity that funds and promotes the development of techniques and procedures to replace the use of animals in biomedical research and testing.</p> <p>To further this aim, the DHT supports and assists scientists to implement existing techniques and develop new ones which are more human-relevant and replace animal experiments.</p>
<p>13th September 2014</p>	<p><u>Leukaemia & Lymphoma Research</u></p> <p>Leukemia & Lymphoma Research is the only UK charity solely dedicated to research into blood cancers, including leukemia, lymphoma and myeloma.</p> <p>Our life-saving research is focused on finding causes, improving diagnosis and treatments, and running groundbreaking clinical trials for all blood cancer patients.</p>
<p>20th September 2014</p>	<p><u>Royal Air Forces Association</u></p> <p>The RAF Association is dedicated to supporting serving and former RAF personnel and their families whether its an injured airman fighting to get back on his feet, a young daughter missing her parent away on overseas operations or a WWII veteran needing a shoulder to lean on, we are there to help.</p>
<p>10th October 2014</p>	<p><u>Arthritis Research UK</u></p> <p>Arthritis Research UK is the charity leading the fight against arthritis. We're working to take the pain away for sufferers of all forms of arthritis and helping people to remain active. We'll do this by funding high class research, providing information and campaigning. Everything we do is underpinned by research.</p>
<p>1st to 8th November 2014</p>	<p><u>Poppy Appeal</u></p> <p>The Poppy appeal raises funds for the Royal British Legion, the nations leading armed forces charity providing care and support to all members and of the British Armed Forces past and present.</p>